



## Inflatable Kingdom Corp

6830 SW Bonita Rd. Tigard, OR 97224

Telephone: 503.718.0994 Fax: 503.244.3056 [www.inflatablekingdom.com](http://www.inflatablekingdom.com)

### Facility Rental Contract

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Lessee Name \_\_\_\_\_

Contact Information Home \_\_\_\_\_ Cell \_\_\_\_\_

Work \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Address Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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Event Date \_\_\_/\_\_\_/\_\_\_ Event Time: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Additional Charges will be incurred for staying over the above time, including set up/cleanup time.

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Type of Event \_\_\_\_\_ Approx # of Guests \_\_\_\_\_

Please check the following that apply to your Event:

#### Standard Facility Rental:

- Includes The Inflatable Kingdom Standard Furniture:**  
2 16' CAFETERIA STYLE FOLDING TABLES WITH BENCHES, 2 DINING TABLES WITH 4 CHAIRS EACH AND 3 8ft BAR BENCHES WITH 12 STOOLS, and 4 COUCHES in our Standard configuration (Furniture May not be moved.)
- Includes The Inflatable Kingdom Standard Inflatables:**  
Wacky World Obstacle Course, Fire Truck Inflatable Slide, It's A Zoo Bounce House, Castle 4in1 Play Center.

#### Custom Facility Rental:

- Roll Up of Inflatables OR Re configuration of Furniture**
  - o *Additional \$150 Charge will be incurred.*
- Additional Rental Items/Vendors will be used.**
  - o *Vendors Must be contracted by or approved by IK MANAGEMENT. The Inflatable Kingdom reserves the right to refuse any vendor for any reason.*

***Countless other Custom Options Available***  
***Casino Parties – Inflatable Games – Carnival Games - Entertainers***  
***Call for Details – 503.718.0994***



EVENT DETAILS:

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**Facility Rental Fees**

Facility Rental **\$350per hr** \_\_\_\_\_

50% of Rental Fee is due to confirm reservation. Accepted \_\_\_/\_\_\_/\_\_\_

Balance of Rental Fee is due 30 days prior to the event. Due By \_\_\_/\_\_\_/\_\_\_

Method of Payment: Cash Check Visa MC AMEX OTHER\_\_\_\_\_

**Amenity Rental Fees**

	Type	Number	Each	Total
Tables:	6' Rectangle	_____	\$10	\$_____
	8' Rectangle	_____	\$15	\$_____
	36" Round	_____	\$15	\$_____
	60" Round	_____	\$15	\$_____
Chairs:	Plastic Folding	_____	\$2	\$_____
	Audio Video:	<i>Flatscreen Tv's</i>	4	<i>Included</i>
	<i>With Basic Cable</i>			
	<i>Stereo Tuner</i>	1	<i>Included</i>	
	<i>With 2 Speakers</i>			
	<i>CD/IPOD INPUT</i>			
	Video Projector/Screen	_____	\$95	\$_____
	Basic PA/MICROPHONE	_____	\$95	\$_____
	(2 Speaker System)			
	XBOX with 1 Game	_____	\$45	\$_____
	Comes with 2 controllers			
	(Can be used to play DVD's)			
	Additional Game/Controller	_____	\$15	\$_____
	Custom Video/Slideshow	_____	\$175	\$_____

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**Custom Entertainment/Game Rental Fees**

**Table Games-Arcade**

Pool Table	_____	\$199	\$_____
Air Hockey	_____	\$95	\$_____
Foosball	_____	\$75	\$_____
Ping Pong	_____	\$75	\$_____
Classic Arcade Games	_____	\$150	\$_____
Pinball	_____	\$200	\$_____

**Interactive Games/Activities**

<b><i>Joust/Bouncy Boxing Upgrade</i></b>		<b>\$50</b>	<b>\$_____</b>
9hole Mini Golf	_____	\$599	\$_____
Laser Tag	_____	\$599	\$_____
Mechanical Bull	_____	\$799	\$_____

**Entertainers**

Clown	_____	\$125hr	\$_____
Non Clown Balloonist	_____	\$125hr	\$_____
Magician	_____	\$200hr	\$_____
Hypnotist	_____	\$1275	\$_____
Airbrush Face Painting	_____	\$95hr	\$_____

Game Show Productions                      Starting @ \$795 Call for Details

CUSTOM GAME OPTIONS

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**AMENITY/GAMES RENTAL GRAND TOTAL      \$\_\_\_\_\_**

ALL GAME/AMENITY RENTAL FEES ARE DUE 12 WEEKS PRIOR TO EVENT      **initial**\_\_\_\_\_

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*The term Lessor when used in this agreement applies to Inflatable Kingdom Corp. and the Term Lessee applies to the Customer who is renting the facility.*

**The Inflatable Kingdom Operates as a Inflatable Play Arena Business, all furniture, inflatable games, and fixtures will not be rearranged, dismantled, moved, or removed unless by it's staff. These changes must be approved in writing at least 48hrs prior to the event date. Additional fees will be incurred.**

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### **Deposits / Payment**

A refundable damage/security deposit of **\$500** shall be paid for use of the facility and is not applied to the rental fees.

The initial 50% of the Rental Fee is due to reserve the space. If the 50% is not paid, there is no reservation, this contract is void, and the event date will be offered as available.

The balance of the Rental Fee is due 30 days before the event. If this amount is not paid within this time frame, the contract will be deemed void and all deposits and fees will be **non-refundable**.

At the beginning and the end of the rental, the Lessee and a representative from Inflatable Kingdom will review our facility rental deposit sheet. The deposit sheet must be completed by an Inflatable Kingdom representative and signed by the lessee at the end of the party. The building must be left in the condition it was found. If the facility is in satisfactory condition after rental, deposit will be returned within 10 business days. Repair of damage, cleanup etc., which exceeds the \$500 deposit shall result in a bill to be presented to the renter, who must accept such appraisalment as final.

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### **Cancellations**

All deposits and fees are **non-refundable** should you choose to cancel your event. We may apply facility rentals and deposits towards another event time or date if the event is cancelled 14 days prior to the reservation date.

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### **Liability**

Inflatable Kingdom Corp, its partners, and/or affiliates are not responsible and do not accept liability for injury, death, and/or property damage resulting from any accident before, after, or during your event.

The Lessee is **Fully Responsible** for any damages that occur during an event and expressly releases the Lessor, its owners, affiliates, and staff from any liability from theft, damage, injury, or death which may be associated with the event. Damage must be reported to onsite staff member immediately. The lessee is responsible for any damages that guests, or children of guests incur.

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**Set up/Break Down of the Event**

Set up and Break Down of the event must occur within the contractually agreed upon time frame which is on the first page of this agreement.

The lessor will provide the lessee with brooms, mops, vacuums, rags and cleaning supplies. The lessee is responsible for cleaning the facility and returning rented areas to the condition they were found.

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**Overtime**

Events must begin and end at the contractually agreed upon time frame, this time frame is to include clean up time. A charge of \$350 per hour will be assessed for each hour or part of an hour which an event, or it's clean up runs over the agreed upon time.

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**Staffing**

Staffing will be supplied throughout the duration of the event for supervision of the facility, the inflatable arena will also be staffed by the Lessor at no additional charge to the Lessee.

IK Staff will enforce safety rules, for the safety of our guests; we reserve the right to disallow guests of the Lessee use of the equipment if safety rules are not being followed.

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**Fixtures**

Nothing can be hung, nailed or taped to ceilings or walls. Permission must be given for the use of candles. Candles must be enclosed in protective containers, and tables and linens must be protected underneath candles. Request for rearrangement of furnishings must be made at the time of contract.

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**Tobacco/Smoking**

Tobacco products are not permitted anywhere in the Inflatable Kingdom building or within 20 feet of any entrance to the building.

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**Any outside vendors fees, unless coordinated by an Inflatable Kingdom Event Planner and appearing on the event invoice/contract, are the sole responsibility of the Lessee.**

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### **Food/Caterers**

Inflatable Kingdom will offer food options through approved providers to the customer at the time of rental. The customer may also choose to hire their own caterer. In such case there is a **\$150 admin fee applied**, and the customer is responsible for communicating the following to the caterer:

The caterer selected for the event must be fully licensed and insured. Caterers are required to submit copies of business license, health permit, workman compensation, insurance, and \$1,000,000 liability insurance policy thirty (30) days prior to the event. If the proper license, information, and contracts are not provided, the caterer will not be allowed on the premises. The Event Planners at Inflatable Kingdom can offer several food choices to you if interested. The Inflatable Kingdom reserves the right to refuse any caterer based on past performance at the facility.

*While at the Inflatable Kingdom, all caterers are responsible for the following:*

- 1. Removal of their own trash from the property.*
- 2. Collecting all dishes, trash, etc. during an event to avoid unsightly pile-up.*
- 3. Immediately reporting all major spills to the staff person on duty, and cleaning the mess as required.*
- 4. Bringing all necessary supplies such as trash bags, trash cans, can openers, foil, pots and pans, towels, detergents, knives, extension cords and other needed supplies.*
- 5. Cleaning the areas to their original condition free from food and beverage related items.*
- 6. Making sure the sinks are not filled with food, bulk items or grease.*
- 7. All service personnel and material brought into the facility.*
- 8. All catering equipment must be removed at the end of the event unless prior arrangements have been made with the Inflatable Kingdom's event coordinator.*
- 9. All catering equipment must be stacked neatly and returned to the designated loading area for pick up.*

The Lessor, its owners, affiliates, and staff are not responsible for any lost or stolen equipment or any property belonging to the caterer or lessee(s).

All deliveries and set ups must be arranged during the rental time, unless otherwise noted. Any unscheduled deliveries will be refused.

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**Alcohol/Beverage Service**

ALCOHOL WILL BE ALLOWED with these advance arrangements:

- An ADDITIONAL FEE of \$100
- A \$1 million insurance event endorsement covering Inflatable Kingdom Corp. for possible liability or damage due to alcohol use.

If you will be serving alcohol at your event:

- We require that any alcohol is served only by OLCC licensed servers. This includes keg and bottled beer. We do not allow self-service bars. Generally your caterer can provide licensed servers.
- You must have an appropriate OLCC license or permit if you are selling alcohol.
- Your event must be covered by Host Liquor Liability Insurance. Coverage may be provided by your own insurance or by the licensed servers company.
- We recommend you terminate alcohol service at least 30 minutes before your event ends.
- Age-check your younger guests. It is a crime to supply alcohol to minors.
- Designate one or more adults to remain alcohol free and oversee both the event and cleanup.
- ***Do not allow unauthorized alcohol to be brought onto the premises by guests or others. The Event will be shut down, and there will be a fine of \$500 applied to your account should this occur.***

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*I/We have read all of the Above Stipulations for the Inflatable Kingdom events center. I/We indemnify the Inflatable Kingdom Corp., its owners, partners, affiliates, and employees and will harmless from any suit, claims, action, damages, liability, and/or expenses, including but not limited to personal injury, death, property damage, disruptions to an event due to an "Act of God" and/or theft related to the event or use of this facility.*

***I/WE HAVE READ AND FULLY UNDERSTAND THIS ENTIRE AGREEMENT***

Lessee Signature\_\_\_\_\_ DATE\_\_\_\_\_

Inflatable Kingdom Rep.\_\_\_\_\_ DATE\_\_\_\_\_

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